

Secondary School Report Form

Instructions: Students should complete Section I and submit the form to their school counselor. Counselors should complete Sections II and III and forward the report form along with the respective admission application to each school to which the student is applying.

SECTION I *(to be completed by student)*

Student Name _____ SSN _____
 Address _____ Date of Birth _____
 _____ Phone _____
 Email Address _____
 Student's Signature _____ Date _____

SECTION II *(to be completed by school counselor—include information only if it is not included in other student documents)*

High School _____ High School CEEB _____
 Address _____
 Phone _____ Fax _____
 Counselor's Name _____ Title _____
 Email Address _____

Student rank _____ in a class of _____ as of:

We do not rank.

Is the student's course selection: Most Demanding Very Demanding Demanding Average Below Average

SENIOR YEAR COURSES:

First Term:	Grade	Second Term:	Grade
Course		Course	
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

(See reverse side.)

SECTION III (to be completed by school counselor)



Please comment on the following items which reference the student's ability and character. Attach additional pages if more space is needed. (A recommendation letter may replace Section III.)

Academic Ability:

Personal Character:

Is the academic record of this student an accurate indication of the student's ability? Yes No
If not, please describe the circumstances.

Counselor Statement:

Thank you.

Counselor's Signature _____ Date _____